

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

April 12, 2018

- 1.0 CALL TO ORDER:** A Regular Meeting of the of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:04p.m. by Brett Costley. MEETING CALLED TO ORDER
- Board Present:** Brett Costley, Stacy Pelster, Katie Cook, Greg Kintz, and Brittanie Roberts BOARD PRESENT
Board Absent: Melissa Zavales and Susan Wagner BOARD ABSENT
Staff Present: Aaron Miller, Superintendent; Nate Underwood, Middle/High School Principal; Gordon Jarman, District Athletic Director; Rachel Wilcoxon, Vice Principal; Marie Knight Business Manager; Barb Carr, Administrative Assistant; and Joan Jones, Teacher. STAFF PRESENT
- Visitors present:** Janice McGuire, Dale Webb, Scott Laird, and Darrell Mushatt VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Action Item 8.4 sample motion provided will need to be adjusted with the additional, Linda Allen effective July 1, 2018. Stacy Pelster moved to approve the agenda as amended. Katie Cook seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 SHOWCASING OF SCHOOLS**
- 3.1 Student Reports:** There were no student reports given. STUDENT REPORTS
- 3.2 Principal Reports:** PRINCIPAL REPORTS
Nate Underwood had nothing to add to his written report. He shared with the Board that he has been considering bringing to the Board a proposal to adjust the credit requirements for graduation which would put VHS comparable to the State requirement of 24 credits. VHS currently requires 25.5 credits. Mr. Miller asked that he get a proposal to the Policy Review Committee prior to the next meeting for their review.

Mr. Miller shared that the Run for the Arts fundraiser was held this week. He thanked all the volunteers that help to make this event an annual success. VES had a Response to Intervention (RTI) site visit today. The community showing of *Resiliency* (a Trauma Informed Care documentary) was last evening, all staff will watch it on Friday.
- 3.2.1 Behavior Data Report:** Rachel Wilcoxon shared data on all reminders and behavior referrals (both major and minor referrals). Her report showed average number of referrals per day per month as well as referrals by problem behavior. The highest problem behavior is a minor referral for disruption of which almost all of these occur in the classroom and most happen around mid-morning and mid-afternoon. The middle school grades tend to have the highest numbers of incidents. BEHAVIOR DATA REPORT
- 3.3 Sports / Other Reports:** Gordon Jarman shared his Winter Sports Report, highlighting Wrestling – sent 6 wrestlers to State, 2 of which placed in the top 4. Girls' Basketball finished 3rd in the Northwest League but didn't make it the State Tournament and Boys' Basketball finished 3rd in the NW League and 3rd in State. Middle School Basketball and Wrestling didn't see large numbers in athletes but both teams were competitive during the season. WINTER SPORTS REPORT

Gordon also shared that every 4 years OSAA realigns the league. He has information to share in his Spring Sports Report. There is a change coming.
- 4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** Janice McGuire is working with the PUBLIC COMMENT

committee hoping to save the grandstands at Greenman Field. One of the tasks of the committee is to determine how the grandstands will pay for themselves after renovated. On behalf of the committee she is asking that the District consider allowing the homecoming football game to be held at Greenman Field and allow the funds from those gate sales to go to the maintenance of the grandstands.

Mr. Miller thanked Janice for helping to get volunteers together to work on the Softball and Baseball Fields.

5.0 BUSINESS REPORTS:

BUSINESS REPORTS SUPERINTENDENT REPORT

5.1 Superintendent Report:

- Community Chat – The next one is scheduled for April 25th at noon at LaCabana.
- He recently attended the Mist Birkenfeld Fire Dept. monthly meeting to give an update on the bond projects at the Mist School.
- At Home School Program – after speaking with Oregon Dept. of Ed. (ODE) this program will be put on hold for at least one year. Due to the forthcoming changes at ODE it would not be effective to put students into a new program only to have it completely changed in a year. It is currently working for these students where they are. Brett Costley shared that he would like the Board and parents to have the opportunity to provide input to ODE before they make a decision on how they will change this. Brett asked Greg Kintz to also reach out to OSBA.
- Enrollment Update – 534, 7 new students started today. It looks like Mist will need to add some numbers to their enrollment next year so likely the waiting list will be opened up.
- Summer Intern opportunities will once again be offered for six of our students, two each at VSD, the Upper Nehalem Watershed Council, and Stub Stewart State Park.
- Bond Update: Mist roofing work should begin soon with interior projects happening over the summer. Students have picked out playground equipment which will be installed over the summer. Discussion will be starting soon on the addition of 4 classrooms. The welding shop is still under discussion for completion over the summer. Mr. Miller stated he hopes to have more concrete timelines by next month's meeting. He did state how happy he has been with the Project Manager, Steve Kragrud.
- Hiring: currently the District has openings for a Kindergarten, MS/HS Language Arts, Wood/Metals Shop and Art Teacher.

5.2 Financial Report; Marie Knight reported that the ending fund balance is holding at \$300,000. It did increase slightly due to funds not used on projects for Columbia County Districts. The Col. Co. Superintendent group voted to have these funds return to the Districts. A recent State School Fund (SSF) estimate was received and there are no expected changes to this. The proposed budget is almost ready. The first Budget Committee meeting is on May 3rd.

FINANCIAL REPORT

5.3 Maintenance Report: The report was reviewed. There were no questions.

MAINTENANCE REPORT

6.0 BOARD REPORTS / BOARD DEVELOPMENT: Brittanie Roberts and Katie Cook stated that the Policy Committee reviewed another packet of policies and these will be presented for a first reading at the May School Board meeting.

BOARD REPORTS

7.0 OTHER INFORMATION and DISCUSSION:

7.1 SRO Officer: Mr. Miller shared that Vernonia Police Chief Connor approached the District to find a way to work together to fund a School Resource Officer (SRP). Both the police department and the school feel this could be a very positive move. The SRO would be a presence for safety, help create good relations with law enforcement, and provide support with attendance/truancy services. The City and the District would split the cost to have the SRO officer. Discussion was held with the audience and board and all felt this was a positive idea and would go a long way to building relationships. Mr. Miller stated he and the city are looking at making this a part of the budget so that the position can be maintained.

SRO OFFICER DISCUSSION

- 7.2 **2018-19 Calendar:** Nate Underwood shared that the calendar being presented is similar to last year. There are no additional days. 2018-19 CALENDAR DISCUSSED
- 7.3 **OSEA Contract Revision:** The OSEA opened up their agreement this year to discuss only the financial language. The District negotiations team has accepted the 2018-19 and 2019-20 financial language and is recommending to the Board for approval. OSEA CONTRACT REVISED
- 7.4 **Staff Retirement:** Nate Underwood shared that Randy Shockey and Linda Allen have submitted their letters of retirement. He is sad to see them go. STAFF RETIREMENT
- 7.5 **Bond Projects Update:** Bond updates were shared earlier in the meeting. BOND PROJECTS UPDATE
- 8.0 **ACTION ITEMS**
- 8.1 **2018-19 School Year Calendar:** Katie Cook moved to approve the 2018-19 school year calendar as presented. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance. 2018-19 SCHOOL YEAR CALENDAR APPROVED
- 8.2 **Policy Approval:** Brittanie Roberts moved to approve the policy adjustments as presented. Stacy Pelster seconded the motion. Motion passed unanimously with those in attendance. POLICIES APPROVED
- 8.3 **OSEA 2017-2020 Contract Revision:** Stacy Pelster moved to approve the OSEA 2017-2020 contract revisions as presented. Greg Kintz seconded the motion. Motion passed unanimously with those in attendance. BUDGET CALENDAR APPROVED
- 8.4 **Staff Retirement:** Katie Cook moved to accept the retirement of high school teacher Randall Shockey effective August 16 2018 and high school art teacher Linda Allen effective July 1, 2018. Brittanie Roberts seconded the motion. Motion passed unanimously with those in attendance. SHOCKEY & ALLEN RETIREMENT ACCEPTED
- 9.0 **MONITORING BOARD PERFORMANCE:** Nothing reported. It was discussed and decided to hold a School Board Workshop on May 31st to review board evaluations. MONITORING BOARD PERFORMANCE
- Greg Kintz mentioned that he, Gordon, and Marie will be attending the upcoming PACE convention.
- 10.0 **CONSENT AGENDA**
- 10.1 **Minutes of the 03/08/18 Regular Meeting.** MINUTES APPROVED
Stacey Pelster moved to approve the minutes of the 03/08/18 regular meeting as presented. Greg Kintz seconded the motion. Yes votes: Stacey Pelster, Greg Kintz, Brett Costley, Brittanie Roberts. Katie Cook abstained as she hadn't read the minutes. Motion passed.
- 11.0 **RECESS to EXECUTIVE SESSION** under O.R.S. 192.660 (2) (b) "to hear complaints or charges brought against a public officer, employee, staff member or agent..." and O.R.S. 192.660 (2) (i)."to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member..." at 7:29 p.m. RECESS TO EXECUTIVE SESSION
- The Board reviewed a complaint received by Darrell Mushatt. They also discussed the annual Superintendent evaluation process.
- 12.0 **RETURN TO REGULAR SESSION** at 8:20 p.m.
- Other Issues:** None. OTHER ISSUES
- 14.0 **MEETING ADJOURNED** at 8:20 p.m. ADJOURNED

Submitted by Barb Carr, Administrative Assistant

Board Chair

District Clerk